



**Rector's Decree n. 357/22 – 27/01/2022**

**Announcement of selection procedure for the position of researcher  
at the University of Gastronomic Sciences**

**THE RECTOR**

In light of and in compliance with the following:

- Law n. 241 of 7 August 1990, “New norms governing administrative procedures”;
- DPR n. 445 of 28 December 2000, “Standard text of legislative dispositions and regulations concerning administrative documentation”;
- Min. Decree n. 270 of 22 October 2004, amending the Regulations on the didactic autonomy of the Universities;
- Charter of the University of Gastronomic Sciences, issued by Rector's Decree n. 1/05 of 5/05/2005, published in the Official Gazette n. 106 of 9/05/2005 – Ordinary supplement n. 84, subsequently amended by Rector's Decree n. 33/07 of 18/04/2007, published in Official Gazette n. 104 of 7/05/2007;
- Min. decree n. 89 of 28 July 2009, “Evaluation of academic titles and scientific publications”;
- Law n. 240 of 30 December 2010 “Norms governing University organization, academic personnel and recruiting, and government mandate to provide incentives to improve the quality and efficiency of the University system”;
- Min. Decree n. 102 of 9 March 2011, published in Official Gazette n. 141 of 20 June 2011, “Minimum amount of research grants – art. 22, Law n. 240 of 30 December 2010”;
- Regulations for the awarding of research grants for the carrying out of research activities as specified in art. 22 of Law 240/2010, promoted by the Faculty Committee on 30 May 2011, and approved by the Executive Committee with a resolution dated 7 June 2011;
- Given the Ministerial Decree 30 October 2015 n. 855 "Re-assignment of macro-sectors and academic fields for national recruitment, as indicated in article 15 of Law n. 240 of 30 December 2010”;
- Given the Legislative Decree n.1 of 9 January 2020, Urgent provisions for the establishment of the Ministry of Education and the Ministry of University and Research ", converted by Law no. 12 of 5 March 2020;
- Given the resolution of the Faculty Council dated 14/01/2022, which requested the activation of a research grant for carrying out research activities relating to the project "Pastoral systems and their dynamics in the era of globalization", SSD M-DEA / 01 - Demo-ethno-anthropological disciplines;

- Given the resolution of the Executive Committee convened for 20/01/2022, with which it was decided to launch the comparative evaluation procedure for the selection of the research grant holder referred to in this announcement;

## HEREBY DECREES

### **Art. 1 – Number of research grants/positions available**

A public competition for the assignment of n. 1 grant for the carrying out of research activities (hereinafter the “research grant”) at the University of Gastronomic Sciences.

### **Art. 2 – Progetto di ricerca**

- Title of the research project: Pastoral systems and their dynamics in the era of globalization.
- Research objectives and activities:  
The selected research grant holder will dedicate his/her time on the project "Pastoral systems and their dynamics in the era of globalization", which focuses on the environmental anthropology and human ecology of some case studies of pastoral societies and above all of their co-evolutions within socio-ecological systems linked to the area of food, analyzing its articulations from the center to the peripheries.
- Contest sector: 11/A5 – Demo-ethno-anthropological Science.
- Scientific and disciplinary sector:: M-DEA/ 01 – Demo-ethno-anthropological discipline.
- Language knowledge tested during the interview - English.
- Structure where the activities described above will take place: University of Gastronomic Sciences.
- Duration: 12 months.

### **Art. 3 - Duration, renewal and amount of the research grant**

The research grant has an initial duration of 12 months and is possibly renewable upon expiry, for periods of not less than one year, up to a maximum of 6 years.

The renewal of the grant is resolved by the Board of Directors, in compliance with art 3.3 of the “Regulations for the awarding of research grants”.

The gross annual compensation associated with the grant, net of the institute’s obligations, is equal to 19,367 euro.

The stipend is paid to the beneficiary for the performance of his/her duties, according to the conditions indicated in the work contract.

### **Art. 4 – Fiscal, social security and insurance conditions**

The grant in question is subject to the fiscal regime specified in art. 4 of Law n. 476 of 13 August 1984 and subsequent modifications and integrations, in addition to the social security contributions specified in art. 2, points 26 and following of Law n. 335 of 8 August 1995 and subsequent modifications and integrations; regarding the obligatory maternity leave, the provisions contained in the Decree by the Ministry of Labor and Social Security of 12 July 2007, published in the Official Gazette n. 247 of 23 October 2007 apply, and, regarding sick leave, the provisions of article 1, point 788 of Law n. 296 of 27 December 2006 and subsequent modifications apply. During the period of obligatory maternity leave,

the stipend issued by the INPS (Italian Social Security Administration), in compliance with the provisions of art. 5 of the above-cited Decree of 12 July 2007, will be integrated by the University to match the amount received by the researcher as her regular stipend; the researcher is obliged to carry out the procedure of registration with the INPS independently.

The University of Gastronomic Sciences provides insurance coverage against injury and damages to third parties for researchers under contract during the performance of their duties.

#### **Art. 5 – Requisites for admission to the selection process**

The selection process for the awarding of the research grant is open to applicants who satisfy the following requisites:

- a) Bachelor's degree (course of study of not less than 4 years, foreseen by the academic regulations in force before the Ministerial Decree no. 509 of 3 November 1999) or specialist degree (article.3, paragraph 1, letter b of Ministerial Decree no.509 of 3 November 1999) or a master's degree in (article. 3, paragraph 1, letter of Ministerial Decree no.270 of 22 October 2004). The educational qualifications obtained abroad by the applicant will be examined by the Commission, which may consider them equivalent for admission purposes, without prejudice to the current legislation in force on this topic.
- b) A scientific-professional curriculum adequate to the carrying out of research activities, excluding University faculty holding permanent positions, employees of public institutions, research institutes, the national agency for new technologies, energy and sustainable development (ENEA) and the Italian Space Agency (ASI), as well as the institutions whose scientific specialization diploma has been recognized as equivalent to the title of doctorate of research as per art. 74, paragraph four of DPR n. 382 of 11 July 1980.

The possession of a postgraduate will be considered a preferential title for the assignment of the research grant. The educational qualifications obtained abroad by the applicant will be examined by the Commission, which may consider them equivalent for admission purposes, without prejudice to the current legislation in force on this topic.

Any scientific production shall serve as a preferential title for the conferment of the research grant.

In addition to the requirements indicated in the previous paragraphs, candidates must have adequate knowledge of the English language.

Knowledge of Italian language will be an advantage for the award of the research grant.

The above requisites must be satisfied by the date specified in the Announcement as the deadline for the submission of applications for participation in the selection process.

Applicants are admitted to the selection process on a provisional basis. The Administration may, with specific motivation, exclude a candidate from the selection process at any time if the same is found to not meet the requirements for participation.

#### **Art. 6 – Application**

Applications to participate in the comparative evaluation stage must:

- be drawn up according to the form in Attachment A of this Decree and signed; the forms will be available at the offices of the University of Gastronomic Sciences and can also be downloaded from this page: <https://www.unisg.it/en/professors-research/research-grants/>;

- be sent by registered letter with return receipt or delivered in person to the Rector of the University of Gastronomic Sciences, *Ufficio Valutazioni Comparative* - Piazza Vittorio Emanuele, 9 – Loc. Pollenzo – 12042 BRA (CN).  
Applications sent via PEC (certified e-mail) to the following University address: [rettore@pec.unisg.it](mailto:rettore@pec.unisg.it), by the deadline indicated in this article will also be accepted. The application must be sent from another PEC e-mail account; applications sent from a non-certified e-mail address will not be taken into consideration. Applications sent via PEC must contain the relative attachments and a copy of a valid ID document, in pdf format;
- contain clear and precise indications of which research grant the application refers to;
- contain the address of the domicile the candidate chooses for the comparative evaluation notification. Any eventual variation in the address must be promptly communicated to the office that receives the application for participation in the selection process. The administration is not responsible for failures to receive notification due to an inexact indication of a domicile on the part of the applicant or the tardy indication of the same, nor for any eventual postal or electronic errors not ascribable to the administration, nor for the failure to receive notification of receipt of the application, the documents and the communications concerning the comparative evaluation.
- Incomplete applications and / or those applications without signed mandatory attachments will not be considered, where necessary.
- All communications regarding this announcement are to be sent to the interested parties by registered letter with acknowledgment of receipt, by email, certified electronic mail or postal telegram.

Differently able candidates, as defined by Law n.104 of 5 February 1992, must make an explicit reference to their disability, regarding any necessary assistance and eventual additional time needed to satisfy the requisites, in compliance with the provisions of the above-cited law.

#### Time limits and modalities of submitting the application

The application form must be submitted, in accordance with the methods described above, to the address indicated in this article, within the peremptory term of **10/02/2022**.

**The application for admission delivered by hand or sent through a registered letter with return receipt or by a courier service to the Ufficio Valutazioni Comparative must be received by 6 pm on the day of deadline as indicated in the announcement notice.**

**The application for admission sent via certified e-mail is considered to have been submitted in good time only and exclusively if it is received within the described deadline date.**

On the application folder, applicants must indicate clearly and precisely, in addition to their ID data, the comparative evaluation process they are applying to participate in (Announcement reg. numbers and the scientific sector of reference).

Applications, academic titles, documents and publications that arrive after the deadline for the submission of applications for the selection process shall not be taken into consideration.

The Administration is not responsible for any failure to receive communications due to inexact indications of the address on the applicant's part, or to failure to promptly communicate changes in the address given in the application, nor for eventual errors by the postal service that are not attributable to the Administration itself, nor for a failure to return the receipt of reception of the registered letter.

### Attachments to the application

The attachment modalities for documents enclosed with the application are described in Attachment A, which is an integral part of this Decree.

### Information and additional details

Eventual requests for additional information or explanations concerning the modalities for submitting an application should be addressed to: Università degli Studi di Scienze Gastronomiche – Ufficio Valutazioni Comparative – Piazza Vittorio Emanuele, 9 – Loc. Pollenzo – 12042 Bra, telephone: 0172/458514, e-mail [concorsi.pollenzo@unisg.it](mailto:concorsi.pollenzo@unisg.it).

### **Art. 7 – Contents of the application for admission to the selection process**

In order to be admitted to the selection process candidates must include the following information in their application, under their own responsibility, or be excluded from consideration:

- a. Name and Surname;
- b. Date and Place of birth;
- c. Citizenship;
- d. the residence, as well as the domicile or address, complete with the postal code, to which the communications relating to the present selection procedure are to be sent. Any change of residence or address indicated in the admission application must be promptly communicated to this University;
- e. fiscal code;
- f. e-mail address or the certified -mail address;
- g. the degree possessed by the candidate or the degree obtained abroad with the details of the marks obtained, the date and the university from where the degree was achieved, as well as the thesis title;
- h. Any research doctorate the candidate holds, the date which the degree was awarded and the details of the university, as well as the thesis title;
- i. The proficiency in the foreign language specified for the research project in question;
- j. that the applicant does not hold other fellowships or grants of any kind (*or* indicate the scholarships/fellowships held);
- k. if candidate is a non-European Union citizen living in Italy, possession of a residence permit which is still valid on the expiry date of the announcement;
- l. the indication of the willingness (where appropriate) to make use of the methods for appearing for an interview via video call.

Differently able candidates, as per art. 3 of Law n. 104 of 5 February 1992, may request, as part of their application for participation in the selection process, the benefits specified in art. 20 of the same Law, attaching a copy of their certificate of disability, issued by the competent medical authorities.

The application for participation in the selection process must be signed or it will not be taken into consideration.

### **Art. 8 – Academic titles and professional curriculum**

When applying for the admission to the selection procedure, the candidate must enclose the following listed documents in a single package:

- a) curriculum vitae of the scientific and /or professional activities of the applicant which has been updated on the day of submission of the application for the selection procedure;
- b) documents or substitutive declaration of certification, attesting the possession of the doctorate title or equivalent qualification;
- c) documents or substitutive declaration of certification, attesting the possession of any other qualification which might deem useful for the selection;
- d) publications that are considered useful for the purpose of the selection procedure.

For the purpose of assessment, the candidate must present attested documents that certifies his possession of the original certificates of his qualifications, or its simple copies accompanied by his own declaration according to the article 47 of D.P.R. 28 December 2000 n. 445, as its object is to declare his knowledge that the submitted copy of the document conforms to the originals.

In lieu of the documentation, the candidate may produce a signed declaration of his possession of the said certificates, taking into account that, pursuant to the article 46 of D.P.R. 28 December 2000 n. 445, the following certificates of qualification can be self-attested by the candidate: educational qualification or professional qualification; exams taken; degree of specialization, title qualification, training, refresher and technical qualification (Annex B).

The above must be stated analytically so that the commission can evaluate the qualifications.

Pursuant to the article 47 of DPR n. 445/2000 it is specified that all the substitutive declarations made must be accompanied by a photocopy of an identity document of the petitioner.

The publications and, in particular, the scientific articles (press extracts), are considered valid for the purposes of the evaluation, even though they are presented in a simple photocopy, provided that they contain the indications relative to the author, title of the work, place of publication and, eventually, the issue of the journal, the encyclopedia, from which they are derived and are accompanied by a declaration concerning the fact that the copy of the publication conforms to the original.

In order to self-declare conformity to the original of the certificates presented or their possession the candidate may use the facsimile attached to the announcement (Annex C).

Titles and documents (with the exception of publications) written in a foreign language must be presented with a translation in Italian together with a substitutive declaration of the deed of notoriety attesting that the translation is in conformity with the foreign text.

The provisions concerning substitutive declarations apply to Italian and European Union citizens residing in Italy or in one of the European Union countries.

Citizens of non-EU countries, legally residing in Italy, may use substitutive declarations, listed in articles 46 and 47 of Presidential Decree no. 445/2000, limited to states, personal qualities and facts certifiable or attestable by Italian public entities. Apart from these cases, citizens of States outside the European Union, who are authorized to reside in the territory of the State, may use the substitutive declarations mentioned in the Articles 46 and 47 in cases where the submission of these declarations takes place by virtue of international conventions between Italy and the country of origin of the declarant (Article 3 of Presidential Decree n.445 / 2000).

The qualifications, publications and curriculum of which the candidate requires evaluation must be submitted within the deadline established for the submission of the application for admission to the selection.

The Administrative Offices assume no responsibility in case of dispersal of the material sent by the candidate.

### **Art. 9 – Exam Committee**

The Rector appoints an exam committee composed of three members chosen from university professors and researchers, Italian or international, and from experts in the sector in which the research activity will be carried out.

The Exam Committee carries out a comparative evaluation of the candidates based on the academic titles presented and an interview, designed to ascertain the candidate's suitability for the research project in question.

The Exam Committee predetermines the criteria for the evaluation of the academic titles and the interview and makes them public by posting them on the University website.

### **Art. 10 – Evaluation of the documents presented by the candidate**

The Commission through a collective judgement, will evaluate documents presented by the candidates on the basis of the criteria determined in the first preliminary session as mentioned in the previous article.

The results of the abovementioned evaluation and the list of candidates shortlisted for the interview will be announced by publication on the website <https://www.unisg.it/docenti-ricerca/assegni-di-ricerca/>.

### **Art. 11 - Interview**

The interview consists of a discussion of the titles, with in-depth discussion of topics related to the sector and the specific research project indicated in art. 2, as well as a confirmation of proficiency of English language.

The short list of candidates admitted to the interview process and indications regarding the location and times of the same will be made public by posting at the following web address: <https://www.unisg.it/en/professors-research/research-grants/> - with at least 7 days' advance notice.

**By law, the posting on the University website is equivalent to an official notification of qualification for the discussion stage. If the applicant does not attend on the scheduled date, his/her absence will be considered as a voluntary withdrawal from inclusion in the comparative evaluation process, whatever the reason.**

Considering the current epidemiological emergency of COVID-19, in order to guarantee the health safety of its members and candidates, the commission may decide that the interview is carried out remotely online and will notify the candidates when the indication of the location and time of the interview are communicated, as indicated above.

Regarding the foreign candidates residing outside the Italian territory, and for those residing more than 200 km away from the venue of the selection, the interview can be conducted through video call, with prior consent from the Selection Committee verifying the technical feasibility.

Eventual exclusions of candidates from the interview due to insufficient academic titles held is adequately motivated by the Exam Committee in the selection process reports.

Candidates must present a valid ID document at their interview.

The interview will be held in English.

The interview is public.

## **Art. 12 – Merit rankings**

At the end of the section reserved for interviews, the Exam Committee compiles a merit ranking of the candidates considered suitable for the performance of the specific research activities in question, with an indication of the score and final collective judgement for each candidate.

The merit ranking compiled by the Committee is approved by the Rector together with the issuance of the Rector's Decree approving the protocols.

The research grant that is the object of this comparative evaluation procedure shall be awarded to the candidate who is ranked first in the merit rankings.

If the first candidate in the ranking refuses the research grant, the Faculty Council has the opportunity to propose its attribution to the next candidates in priority to their ranking. In order to guarantee appropriate advertising of the aforementioned ranking, the same will be published on the website <https://www.unisg.it/en/professors-research/research-grants/>.

## **Art. 13 – Assignment of the research grant**

The awarding of the research grant is made official by the signing of a private contract between the University of Gastronomic Sciences and the winner of the comparative evaluation procedure. The contract does not constitute an employer-employee relationship and does not confer a right of access to permanent University faculty positions.

In accordance with the provisions of art. 46 of D.P.R. n. 445/2000, the winner is asked to self-certify the following status, facts and personal qualities:

- a) birth certificate;
- b) residence;
- c) citizenship;
- d) the opening of an account with the INPS for the deposit of social security contributions (registration in the INPS special section);
- e) fiscal code;
- f) current account number for receiving monthly stipend payments.

The recipient of the research grant is obligated, upon stipulation of the contract, to sign a declaration stating that he/she possesses the requisites required for the admission to the selection. If the recipient is in the service of the Public Administration, as specified in art. 5, point 3 above, he/she must also declare that he/she has been placed on unpaid leave for the duration of the grant.

The status, facts and personal qualities self-certified by the winner of this selection procedure shall be appropriately verified by the University of Gastronomic Sciences, including on a sample basis.

The personal data furnished by the candidates in the application for participation in the selection procedure, in compliance with articles 10 and 12 of Law n. 675 of 31 December 1996, shall be processed exclusively for purposes of this procedure and for eventual procedures of transfer of the stipends in question.

The winner of this selection procedure must satisfy the requirements contained in the University Regulations for the awarding of research grants, which can be consulted on the University website – [https://www.unisg.it/en/administration/statues-regulations/](https://www.unisg.it/en/administration/statutes-regulations/).

The research grant is activated without delay, starting with the date indicated in the relative contract.

Recipients who do not declare their acceptance or assume service within the period determined by the administration shall lose their right to the research grant. Eventual postponements of the starting date

or interruptions of the grant period will be allowed for winners who demonstrate their official status as working mothers (Leg. Decree n.151 of 26 March 2001).

#### **Art. 14 – Activities of the research grant recipient**

The research grant recipient is required to carry out his / her activity according to the provisions of article 7 - Rights and duties of the research grant recipient of the Regulations for the conferment of grants for carrying out research activities. ([https://www.unisg.it/assets/Regulations-governing-the-assignment-of-research-grants\\_L240-2010.pdf](https://www.unisg.it/assets/Regulations-governing-the-assignment-of-research-grants_L240-2010.pdf)).

#### **Art. 15 - Intellectual property of the research results**

All research results (worthy of exclusivity or not) will be under the ownership of the University, which will have the full and exclusive right to be able to exploit, use and / or publish them, without prejudice to the moral rights of the inventor / author.

#### **Art. 16 – Evaluation of the researcher’s activities**

Recipients of research grants must present a detailed annually report of the activities carried out and the results obtained before the Faculty Committee, accompanied by an opinion of the scientific project head.

Based on the abovementioned report, the Faculty Committee expresses its judgment on the activities carried out by the researcher, which is passed on to the Executive Committee and taken into consideration in deliberations regarding the eventual renewal of the grant.

#### **Art. 17 – Compatibility, incompatibility and prohibition of overlapping**

Recipients of research grants may hold teaching positions at the University, may sit on exam committees as experts in the subject, can hold or assume positions and duties assigned by the rector to the extent that they do not conflict or limit the research activity within the relevant project.

The research grant may not be added to existing fellowships of any kind, except for those conferred by national or foreign institutes for the purpose of integrating the research activities of the grant recipient through stays abroad.

Entitlement of this research grant is not compatible with participation in any degree courses, specialized degree courses, or master's degree, research doctorate with scholarship or medical specialization in Italy or abroad and entails that the employees of the public administration must obtain unpaid leave for the period of the grant. This is without prejudice to the provisions of the law that regulates the assignment of paid positions to full-time public employees.

The research activity and grant may be suspended for the following reasons: obligatory maternity leave and parental leave, serious infirmity and the activation of fellowships and grants awarded by national or foreign institutions and permitted by the norms in force and not directly linked to the research program funded by the grant, for a maximum period of 1 year, with the understanding that the entire duration of the grant remains unchanged despite the abovementioned suspensions.

Justified absences of less than thirty days in one year, in total, do not constitute a suspension and are therefore not recuperated.

The overlapping is not allowed with incomes deriving from working activities carried out continuously, if such activities in any way prevent the execution of the planned research program.

However, it is allowed for the grant recipient to speak in seminars, conventions, conferences and publishing activities.

Without prejudice to the complete fulfillment of their duties, the research grant recipient may exceptionally request to carry out external assignments, subject to authorization by the Faculty Council, provided that the activity:

- a) is both occasional and short-term;
- b) does not cause a conflict of interest with the specific research activity carried out by the research grant recipient;
- c) does not cause any harm to the image or interests of the University.

#### **Art. 18 – Resolution of the contract**

In accordance with the provisions of articles 1453 and following of the Civil Code, any non-compliance from the part of the research grant recipient reported and justified by the scientific head to the Faculty Council, may result in the termination of the contract.

The decision of the contract termination taken by the Executive committee.

The collaboration terminates automatically at the expiration of the indicated term of the contract or in the case of failure to renew the research grant by the Board of Directors.

Other causes for the resolution of the collaboration contract are the annulment of the comparative evaluation procedure and the sudden inability to proceed with collaboration in the research activities.

#### **Art. 19 - Publication**

The Announcement of this selection procedure is posted on the University website – <https://www.unisg.it/en/professors-research/research-grants/> - and the Ministry's website.

#### **Art. 20 – Restitution of the documentation**

Within 3 months following the end of their participation in the comparative evaluation procedure, candidates must collect their publications and documentation deposited with the University of Gastronomic Sciences.

The Administration shall proceed to return all documents and publications, unless there is an unresolved dispute or controversy in progress.

Interested parties must appear in person at the University's Comparative Evaluations Office, in piazza Vittorio Emanuele, 9 – Loc. Pollenzo – 12042 – Bra, to pick up the abovementioned documentation.

They may also delegate, at their expense, a courier or other person to pick up the documents. The University is not responsible for returning the documentation and shall not bear shipping charges for the same.

After the 3 month period has expired, the University disposes of the material as it deems fit, without any obligation.

#### **Art. 21 – Processing of personal data**

The Personal data processing is in accordance with European law, Reg. (UE) 2016/679, and Italian legislative Decree n. 196 of 30 June 2003, and subsequent amendments and additions, as well as the provisions of the Authority for the protection of personal data.

The personal data furnished by applicants are processed exclusively for the purposes of managing this announcement and are collected at the University of Gastronomic Sciences – Comparative Evaluations Office, with the relative records kept on digital format and in hard copy.

Providing the said data is mandatory for the purposes of evaluating requisites for participation in the selection process, and failure to provide them will result in exclusion from the same.

Interested parties are entitled to exercise the rights specified in the abovementioned Legislative Decree, among which is the right to rectify, update, complete or erase inaccurate or incomplete data or data collected in violation of privacy laws.

#### **Art. 22 – Selection process director**

In compliance with art. 5 of Law 241 of 7 August 1990, the selection process will be directed by the Administrative Director of the University of Gastronomic Sciences – piazza Vittorio Emanuele, 9 – Loc. Pollenzo – 12042 – Bra.

#### **Art. 23 – Norms of reference**

Questions and topics not expressly addressed in this Announcement are governed by the provisions of the norms cited in the introduction, as well as, when compatible, the provisions of the Italian Civil Code.

Pollenzo, 27/01/2022

The Rector  
Prof. Bartolomeo Biolatti